# Privacy Policy (Rev 1.0 28th April 2018)

This is the Privacy Policy of T & S Solutions (West Midlands) Limited ("T & S Solutions") whose registered office is at 13 Paget Road, Compton, Wolverhampton. West Midlands. WV6 0DS (Company Registered No. 05139219).

T & S Solutions takes your privacy seriously and takes every reasonable precaution to safeguard any information voluntarily provided to us. This online Privacy Policy is designed to tell you about how we will collect and use any information provided

T & S Solutions (West Midlands) Limited is the data controller of the website and complies with the standards, procedures and requirements laid down by the Data Protection Act 1998 ("DPA") and the new GDPR regulations, to ensure that any data you give us is kept secure and processed fairly and lawfully. No personal information is publicly accessible.

## What Information do we collect?

When you register with us we will collect your registration details in order to process you or your organisation's application, and to administer the relevant accounts. We will collect information relating to your application, which may include personal information such as your name, title, company or organisation name, work e-mail and work phone number. We will also collect subsequent information provided when you use the account, and to keep a record of purchases or orders placed. We may also (for any visitor to our website) collect information about the domain from which you are visiting, and information regarding what pages you access.

You may notify T & S Solutions of any updates, amendments or corrections to your previously collected information by contacting us via the Contact Us section on this website or by emailing corrections@tssolutions.co.uk.

# **Main uses of Information**

By registering with T & S Solutions you consent to our processing your information for the following purposes

- 1. to evaluate and enhance the provision of our commercial activities, which may involve a T & S Solutions representative contacting you;
- 2. to carry out basic checks to ensure that your details are genuine to prevent fraudulent use of credit card information;
- 3. market research, including statistical analysis of user behaviour which we may disclose to third parties in depersonalised aggregated form;
- 4. in order to enable us to comply with any requirements imposed on us by law; and in order to send you periodic communications (this may include e-mail) about features, products and services, events and special offers

## Cookies

T & S Solutions may use resident cookies to store data on your hard disk for the purpose of identifying you when you return to our website. Cookies do not attach to your system or damage your files. If you have resident cookies disabled in your browser you are still able to use our website, but you will not have the benefit of an automatic login. We may use cookies to observe behaviour and compile aggregate data in order to improve the website, target the advertising and assess general effectiveness of such advertising.

#### Security

T & S Solutions takes every reasonable precaution to protect our users' information with the aid of encryption software. However, the Internet is not a 100% secure medium for communication and, accordingly T & S Solutions cannot guarantee the security of the information you send to T & S Solutions via the Internet. T & S Solutions is not responsible for any loss or damage you or others may suffer as a result of the loss of confidentiality of such information.

# **Disclaimer**

T & S Solutions does not guarantee the accuracy or validity of the information and materials on this website. T & S Solutions cannot be held responsible for any errors or omissions and accepts no liability whatsoever for any loss or damage howsoever arising.

## **Changes to this Policy**

T & S Solutions may occasionally update this Privacy Policy. When we do, we will also revise the "last updated" date at the top of the Privacy Policy. For material changes to this Privacy Policy, we will notify you either by placing a prominent notice on the home page of our website or by directly sending you a notification. We encourage you to periodically review this Privacy Policy to stay informed about how we are helping to protect the personal information we collect. Your continued use of the service constitutes your agreement to this Privacy Policy and any updates.

# **Contact details**

If you have any questions regarding this Privacy Policy or require any further information please send your request by email to sales@tssolutions.co.uk